After navigating to our website (lifelonglearning.asu.edu), click on the maroon "Register >" button on the homepage.



This will take you to the registration page. Click the maroon "CREATE NEW REGISTRATION" under the first option.



To begin a **new** registration for membership and classes, enter your email address and then click the "Continue" button.

Welcome	•	Attendee Information	•	Select Agenda	+	Options	→	Registration Record		
Arizona State University										
To begin a new registration for membership and classes, enter your email address and then click the "Continue" button.										
		E-mail Address*								
				CONTINUE		* = Required	Field			

Please fill out the required information (marked with a red asterisk) and click the "Continue" button at the bottom of the page.

While you are registering, if you need to make any changes, please use the links at the top of this page to go back to previous pages (i.e. Welcome, Attendee Information, Select Agenda, etc.)

Welcome	-	Attendee Information	-	Select Agenda	-	Options	-	Registration Record
Arizona State University	felon Instit	g tute						
			AT	TENDEE INFORMATI	<u>ON</u>			
Please fill out the required in	formatio	on (marked with a red asteri	isk) and c	lick the "Continue" b	utton at the b	ottom of the page.		
While you are registering, if y	you need	to make any changes, plea	ise use th	e links at the top of t	his page to g	o back to previous p	ages:	
		Welcome - Atlande	ee Information	- Select Agenda -	Options	Registration Record		
		(please note that thes	se links m	ight be displayed dif	erently on a p	phone or a tablet)		
						* = Required	Field	
		MEMBER PRO	FILE					
		E-mail Address*						
		Prefix						
						¥		
		First Name*						
		Middle Name						
		Last Name*						
		Suffix						
		Gender						
		Street Address*						
		Upit/Ant Number						
		sany spis number						
		City*						

On the next page, make your class selections by checking boxes to the left of each class you wish to take. When finished, scroll to the bottom of the page and click the "Continue" button.



Confirm the Semester Membership Fee and click the "Continue" button.

Welcome	→	Attendee Information	→	Select Agenda	⇒	Options	→	Registration Record

The one-time per semester membership fee entitles you to register at all locations and take as many classes as you wish!



You will now be on the payment page. Review your class selections, select if you would like to make a payment by credit card or check, and click the maroon "CONFIRM PAYMENT AND SUBMIT."

*See the example Reference Number below? You will receive a unique Reference Number in your confirmation email – please save your number for future reference!

	Welcome	➡ Attendee Information ■	 Select Agenda 	→ Options	→ Payment	➡ Registration Record			
	Arizona State Univer	Lifelong ing Institute ^{rsity}	D	AVMENT					
	PAYMENT Payment instructions Please review your class selections. If you would like to make any changes to your classes, click on the "Select Agenda" link at the top of this page are done making changes, proceed as before, by clicking the "Continue" button at the bottom of the page. Select If you would like to make a payment by credit card or check. For payments by credit card, please make sure you provide "Billing State/Province" information. For payments by check, follow the instructions displayed below. When you have reviewed all the information, click the red "CONFIRM PAYMENT AND SUBMIT" button at the bottom of this page. *=								
			Attende	e Information					
	Reference Number	2932340331							
	E-mail Address								
	First Name								
	Last Name								
	Street Address								
	City								
	Country	USA							
	U.S. State / Territory	AZ							
	Zip (Postal Code)								
	Preferred Phone # (Format: 6021231234)								
	Date		Trans	action Type					
		Transaction Amount							
					Balan	ce \$			
		Fees, schedule times, Membership fees are We will not share your Class/series fees are the applicable fee will Credit Card Do not fo	Terms a and offerings are subjec non-refundable. Personal information wi non-refundable, except ir be refunded at the close Please select yo rget to provide your "	nd Conditions t to change. th third party vendors. n the event a class/series is of the semester. ur method of payment Billing State/Province" i	cancelled. In this case,				
			We accept th	e following cards					
• T euches	46.0	1	Canis Divers Clab	NØVUS					
e loucnes accepts	the	Credit Card Numb	er*		T				
American Ex	press	Expiration Da	Year		· · · · · · · · · · · · · · · · · · ·				
Diners Cl	ub	Card Security Coo	le *	What is this?					
Discove	r	Gardholder Nall	Last Name						
Masterca	rd	Dilling Addres	*						
Visa		Billing Ci	tv *						
		Billing State/Proving	*						
		Dining States Frederic							

After clicking "CONFIRM PAYMENT AND SUBMIT," you will be taken to your confirmation page. This will include your Reference Number, a list of your classes, your membership card and benefits, and more. You can print this record, and one will be sent to your email address.



OLLI AT ASU WEBSITE

Attendee Information