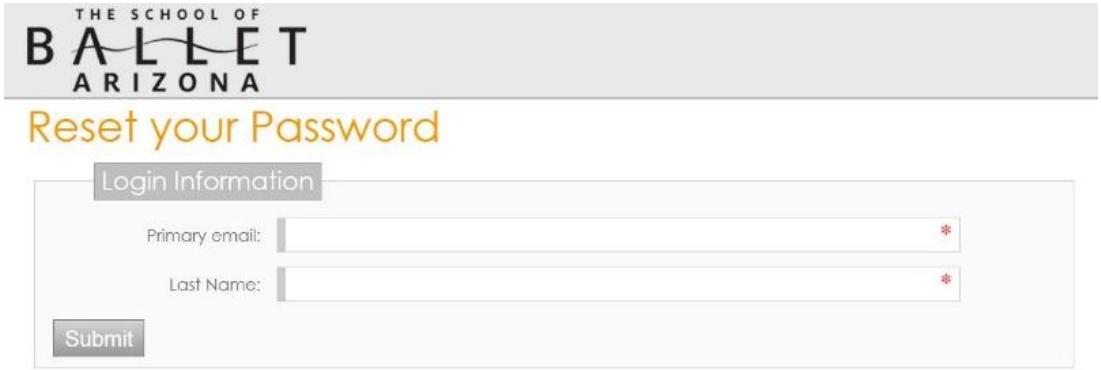
How to Register for SBAZ Adult Open Classes

1. If you are a new student: Go to https://sbazadmin.org/portal/main_ad/new_1.php to create an account, then skip to step 5 below.

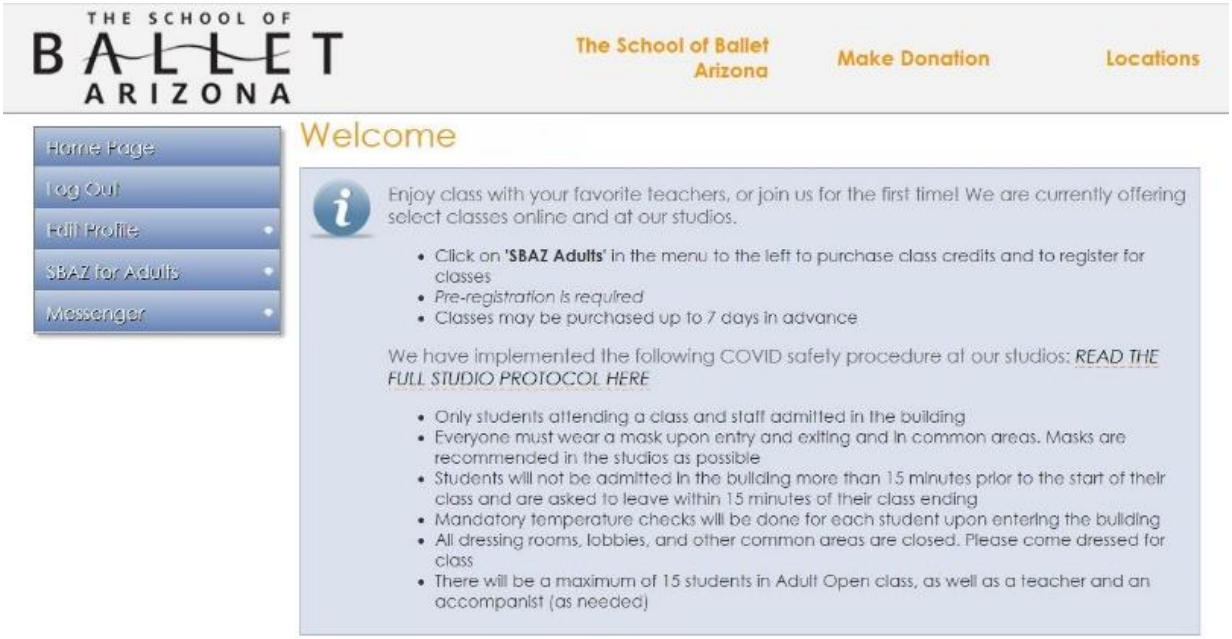
2. If you have taken class with us before: Go to https://sbazadmin.org/portal/

3. The system has automatically generated an account and password for you if you have taken classes with us previously. To retrieve your username and password, click "*Forgot Username or Password*". You will be asked to enter your primary email and last name to retrieve your account information.



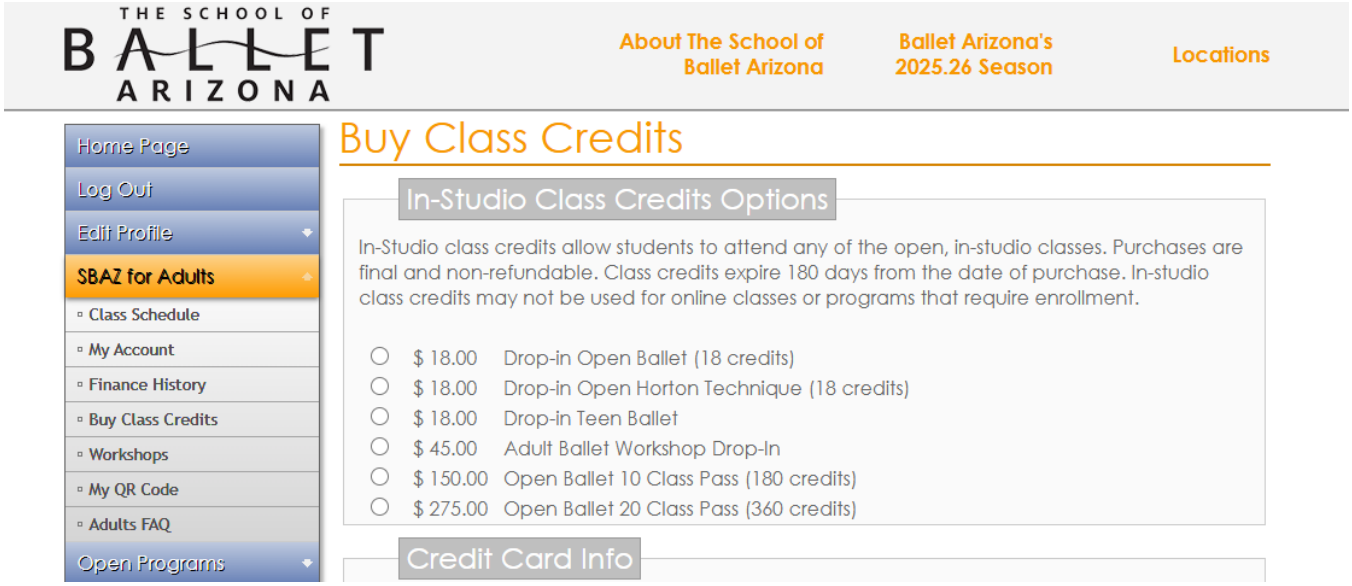
4. You will receive an email with a link to reset your password.

5. Once logged in, you will see a welcome page and options to the left.



6. To see a schedule of class offerings, click on "**SBAZ for Adults**" and select "Class Schedule"

7. To register for classes, you must **purchase class credits**
    a. "Buy Class Credits"
    b. Process payment by entering credit card information



a. Go to “Class Schedule” and scroll down to see the available classes.

Lookup: Next 7 Days Go

No available in studio class credits remaining - **BUY CLASS CREDITS**
No available online credits remaining - **BUY Online CREDITS**

Mon 11-02-20						
Class/Workshop	Time	Dur.	Studio	Teacher	Status	REG.
Open Beginner Adult Ballet 1 | 14 | 4709 November 2020 - Open Ballet | 18.00 |	7:15PM	90 min	S4	Murray-Price	Open Cl.	

Tue 11-03-20						
Class/Workshop	Time	Dur.	Studio	Teacher	Status	REG.
Open Advanced Adult Ballet 1 | 15 | 5534 November 2020 - Open Ballet | 18.00 |	9:00AM	90 min	S4	Baudendistel	Open Cl.	

b. Select “Drop IN” under the desired class, and select “OK” on the pop-up window if you wish to continue with the registration. (If you do not see “Drop In”, you do not have class credits available.)

Lookup: Next 7 Days Go

Available in studio Class Credits: **18**
No available online credits remaining - **BUY Online CREDITS**

Mon 11-02-20						
Class/Workshop	Time	Dur.	Studio	Teacher	Status	REG.
Open Beginner Adult Ballet 1 | 8 | 507 November 2020 - Open Ballet | 18.00 |	7:15PM	90 min	S4	Murray-Price	Open Cl.	***DROP IN***

Tue 11-03-20						
Class/Workshop	Time	Dur.	Studio	Teacher	Status	REG.
Open Advanced Adult Ballet 1 | 14 | 1332 November 2020 - Open Ballet | 18.00 |	9:00AM	90 min	S4	Baudendistel	Open Cl.	***DROP IN***
Zoom - Open Advanced Ballet *** ONLINE *** 1 | 20 | 1332 November 2020 - Open Ballet | 10.00 |	9:00AM	90 min		Baudendistel	Open Cl.	

c. Once registered, a confirmation email will be sent to your mailbox.

d. To see what classes you have registered for select “My Account”.

THE SCHOOL OF BALLET ARIZONA

The School of Ballet Arizona | Make Donation | Locations

- Home Page
- Log Out
- Edit Profile
- SBAZ for Adults
  - Class Schedule
  - My Account
  - Finance History

My Account

Available in Studio Class Credits	Not Available
Available Online Class Credits	5

Journal

Date	Type	Class Att.	# Credits	Amount
10-30-2020	VR		5	

8. Please note that once pre-registered for a class, we are unable to transfer or refund the credits back to your account. You may register for class in-person at the front desk if desired.